

Date: 05.02.2021

To,
Department of Corporate Services
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort
Mumbai -400001

Scrip Code: 539922 Symbol: RGIL Manager Listing
Ahmadabad Stock Exchange
A-2, Kamdhenu Complex,
Opposite Sahajanand College,
Panjara Pol, Ahmedabad,
Gujarat 380015

Sub- Intimation pursuant to Regulation 30 of SEBI (LODR) Regulations, 2015 - Resignation of Company Secretary of the Company

Dear Sir/Madam,

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to intimate you that Ms. Poonam Saxena, Company Secretary and Compliance Officer of the company has resigned from her office w.e.f closing of business hours of Friday, the 05<sup>th</sup> day of February, 2021 and simultaneously she ceased to be the Compliance Officer of the company.

The Company has appointed Ms. Mehnaz Ansari as new Company Secretary and Compliance officer. The intimation for her appointment as the new Company Secretary and Compliance Officer will be communicated to the Stock Exchange.

You are requested to kindly take the same on your record.

Thanking You

Yours Faithfully

For Rotographics (India) Limited

Mr. Naresh Kumar Bansal

Director

DIN: 00681525

Place: New Delhi

**ROTOGRAPHICS (INDIA) LIMITED** 

CIN: L74899DL1976PLC008036

Regd: Off: Unit No 8 Ground Floor Pocket M, Sarita Vihar New Delhi 110076

Phone No. 011-47366600, Email Id: info@rotoindia.co.in Website: www.rotoindia.co.in

Date: 01/02/2021

To,
The Board of Directors,
Rotographics (India) Limited,
Unit No 8 Ground Floor Pocket M,
Sarita Vihar New Delhi 110076

Subject: Resignation from the Post of Company Secretary cum Compliance Officer and Key Managerial Person (KMP)

Dear Sir,

With reference to the above captioned subject, I, Poonam Saxena hereby wish to intimate that I will not be able to continue as Company Secretary cum Compliance officer and Key Managerial Person (KMP) of your company due to my personal reasons. Please approve my resignation w.e.f 01<sup>st</sup> day of February, 2021 and file the necessary forms to Registrar of Companies with immediate effect.

I request the Board of Directors to accept the same and relieve me from all the duties and responsibilities.

Kindly fulfill the required formalities in this regard.

Thanking You

Poonam Saxena

Membership No-52650